**Our Sale West Board Meeting**

**12th September 2019**

**Sale West Community Centre**

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| **Present: Board Members** | **In attendance: Non-Board Members** |
| Ralph Rudden – Chair / Resident | Clare Standish – OSW Project Devel. Manager |
| Freda Eyden – Vice Chair / Non resident | Pip Tarmey-Holmes – OSW Project Devel. Manager |
| Chris Leslie – Vice Chair / Resident | Sam Cooper – OSW Engagement Officer |
| Kath Shenton – Resident | Lynne Stewart – OSW Comm. Hub Co-ord / Resident |
| Tammy Anstey – Resident | Robina Sheikh – Trafford Council |
| Alison Whittaker – Resident | Tony Mullen – Big Local Rep. |
| Zoe Marshall – Non-resident | Sarah O’Neill - Resident |
| Dan Shelston – Non-resident | Cath Johnson – OSW Admin Assistant |
|  | Tyrone McIver – Non-resident |
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|  | **Apologies:** |
|  | Bella Okpalugo – Resident |
|  | Rob Chilton – Non-resident |
|  | Dan Bunting – Non-resident |
|  | Denise Pluples - Resident |
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|  | Item | Action |
| **1.** | Introductions / Apologies / Declaration[s] of Interest* Ralph introduced Sarah O’Neill to the group – Sarah is a resident who is interested in joining the Board.
* He also welcomed Clare back from maternity leave. Due to a bereavement in the family of one of the Board, the meeting date had to be changed. Ralph apologised for any inconvenience this may have caused to anyone. It is hoped that all future meetings will be on the 1st Thursday of the month.
* No declarations of interests were made.
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| **2.** | Minutes of the Previous Meeting* Two of the young people that are Ambassadors for OSW had been recognised at the Trafford Live event for their volunteering work. Lynne had also been recognised for her work in the local community. Lynne said it had been an enjoyable day.
* The Globe Fest event will be discussed later in the meeting.
* The Christmas lunch sub-group meeting had to be cancelled but would be rebooked for the near future.

The Minutes were passed. | **PIP** |
| **3.** | Update by Tyrone McIver* Tyrone started tutoring with the under 11 young people back in June at the Community Centre.
* Two young girls are going to complete the entrance exams at a local grammar school. They had not had the full pre-exam tuition sessions but had shown enough potential to be put forward for this exam. They had attended a series of summer schools to get an idea of what they may expect from entrance exams.
* Tyrone has now started some tuition sessions without fees.
* Although Tyrone acknowledged and was appreciative of the funds UnLtd had awarded, he had been under the impression that there would be an additional income source from OSW.
* Pip clarified that OSW may be able to help but through different funding and that this would be for individual people to help them with other schooling costs. Ralph said that local residents could contact OSW if they needed support. Lynne went on to mention that Irwell Valley could be contacted as they have funds available to help their residents with certain financial issues.
* Tyrone will be meeting with 3 local schools (Firs, Woodheys and St Margaret Ward) to promote the courses for the next block of sessions.
* Ralph asked that another meeting be arranged to go through the progress in more detail.
* Ralph explained this program to Sarah – saying that it was for Year 5 to help their future schooling plans. She had experienced issues herself with her young family so understood that this was a positive step forward.
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| **5.** | Big Local Partnership UpdateRalph had swapped the order of items as Tony had to leave the meeting early.* Tony would send an update to Pip for distribution but ran through some of the relevant subjects.
* There are a number of events being planned by Big Local, dates and details are on the attached update. Tony asked that tickets were booked early to ensure places.
* Details of partnership organisations that may help in a variety of ways with professional support is also to be found on the attached. Some require match funding before committing to support, also, they may ask for Expressions of Interest to be forwarded beforehand. Sam and Ralph will talk to some of these whilst at the Nottingham conference. If possible, we will invite some of the organisations to deliver a session at a special OSW event and invite other Big Local groups.
* There are four more Local Trust ‘Making a Difference’ events coming up in October and November – the theme being how to measure impact within Big Local areas.
* Ralph asked Tony to feed back at the next Rep meeting and ask for longer gaps between events as some are too close together. Recently, for example, there had been two in one week.
* Guidance has been published on how Locally Trusted Organisations (LTOs) and Big Local areas work together. All publicity should recognise groups that offer support – including use of logos and specific wording on documents etc.
* Ralph is hoping for more Board members to attend Big Local events as it is a good way to gain knowledge and to network with members of other Big Local area partnerships.
 | **ALL** |
| **4.** | Update from Sam – OSW Engagement Officer* Irwell Valley’s plans for the restructuring and new build in the area are moving along well. Some residents have indicated that they would like the current plans updated as changes are being made. Sam said that IV would be publicising their plans and would include current proposals for the programme of upgrading and maintenance of the housing stock. A public meeting is planned for the end of October and would show plans for new roads etc. They have tried to involve local residents wherever possible.
* Sam had attended a meeting at Greater Manchester Combined Authorities. There may be funds available to help set up a Community Land Trust with OSW which could help with ideas for the new community centre, for example, an option with living spaces above the community areas. Further information will be discussed at the Firs Community Centre Management Group meeting on the 19th September 2019. Ralph pointed out that future proposals for the new centre to be sited close to the medical centre had not been dismissed but that all options needed to be considered. OSW had ringfenced £100,000 towards the new centre and it would need to be spent by 2024.
* Ralph and Sam had recently been to Irwell Valley’s Oasis Centre in Denton – it is a similar centre to Sale West but smaller. Both thought it had a welcoming and manageable space run with volunteers. They thought it provided some good ideas to use when the new community centre was being designed. The Firs Community Centre management group would visit there and another project in the Brinnington Big Local area in Stockport. If anyone from the Board wanted to go to either or both venues, please let Pip or Clare know.
* Continuing to use the existing Sale West Community/Youth Centre building had not been ruled out, with the new build being used predominantly for sporting activities.
* A contractor had been agreed to start work on the new Pocket Park – Groundworks would be starting work in November. This would be a 6 week project and £26,500 had been awarded towards the project. Following on from a meeting discussing the plans. it had been agreed that where possible, local people should be recruited to help with this work. A grant of £3,000 from Manchester Airport will help fund this.
* Sam is hoping to arrange a visit to the Oak Road park in Partington as this has a youth area. If anyone wants to join him, please let him know. Lynne will ask if anyone from the Youth Club may be interested.
* An application has been made to the Space to Connect foundation run by the Co-op for £9,500.
* Lynne mentioned that there may be a possibility of grants from the Asda Foundation. Sam was aware of this.
* Robina hopes to attend the Firs meeting at 1pm on the 19th October.
* Ralph acknowledged Sam’s outstanding work in obtaining various grants and awards that amounted to around £50,000, the group all agreed and thanked Sam. It was also acknowledged that the 5 workers are all adding great value to Our Sale West.
 | **ALL****ALL****Lynne** |
| **6.** | **Sub-teams** |  |
|  | Health and Wellbeing* Trafford Sports Awards will be held soon and the Wellbeing Weekdays group have been nominated and shortlisted. Members of the board have been invited and Ralph has asked Sam to represent the group.
* The recent trip to Southport had been very successful with a wide age range going. Ralph, Freda, Alison and Kath had volunteered their support on the day. It was thought to be the best Southport trip ever. There had been a small loss to OSW as not as many went as hoped to ensure covering the coach costs. Ralph said that we should not expect full cost recovery from every trip.
* Following on from a Facebook survey, another trip will be organised to Blackpool for the Festival of Lights in October. The coach will leave around 2pm – the group thought that may not be early enough for people to make the most of the day so it was agreed it would leave earlier and depart from Blackpool around 7.45pm. Seats would cost £11 each with under 3s free. Payment will be necessary beforehand to confirm places on the day.
* Pip will announce another date for a sub-group to meet to work on the Christmas Lunch plans.
* Sara mentioned the bingo sessions she held every other week at the Strictly Lunch club. They were very well attended and seemed to be welcomed by those involved. She needed more items to use for prizes but didn’t want to charge those attending. Lynne thought IV may be able to help and would try to get more information. Clare asked if Dan could see if he could offer any ideas through the Health & Wellbeing groups he was involved in – he will check. Robina may also be able to source items for this group. Chris thinks the Foodbank may be able to arrange a hamper as a gift – he would check and feed back. Ralph will follow this up at the next H & W meeting on 2nd October at 10am.
* A representative from the Intuitive Thinking Skills group had met with Pip, Ralph and Chris, Caitlin holds courses to help people recover from various addictions and move on to a more settled lifestyle. She will be coming to the next Board meeting to discuss this further and set up a pilot group in the area. They are already working in other Big Local areas. If it is agreed to go ahead with this project, clear and concise advertising will be needed to promote the sessions.
* Pip had been contacted by Asda’s Community Champion as they want to get involved with OSW wherever possible with a variety of ways to help the local residents. Pip would be putting a list together of ideas where they could help – the Christmas Lunch, Apple Day or Sports Awards were some of the things suggested. Pip will start putting lists together of all the items needed.
 | **PIP****LS****DS****RS****CL****PIP** |
| **8.** | Employment and Training* Food Hygiene training has been completed by 5 people now, those still needing to finish it will be prompted.
* Man with a Pan – there had been some issues with using the Sunshine Café for this but control of the area has now been transferred to OSW – thanks to Rob and Dan Bunting for their helping to reverse Amey’s decision. It should be noted that the IT room can be used between 8am and 8pm for training courses.

The Man with a Pan initiative is in conjunction with Age UK who are running this elsewhere in the region. It is to help with some social isolation issues for some in the area. There will be a trial to see how it is used over the 1st 4 weeks in November and one in December. Age UK will be covering all the costs but may ask for volunteers to help with clearing up etc. Will run between 10am and 1pm. Clare asked if this could be for Manor Court residents as well as from Sale West. It was thought that around 6 people each time would be a good number to start with.* Dads and Kids Cookery Course – Chris explained that following on from a meeting with Trafford College, it was thought that it could be a good opportunity for dads and grandads to spend some time together and learning new cooking skills. It would be advertised through local schools. There won’t be any costs to OSW.
* I.T. Courses – it was thought that putting Beginner IT courses on was probably not the best option. People agreed that there was more of a need for courses helping with use of tablets/mobiles etc as it they were used more and more these days. The next courses should be put on after Christmas when people get this sort of equipment as presents. Ralph suggested that Trevor and Sarah from Trafford College should be invited to the next Employment and Training meeting to go through this.
* The Community Grant scheme is open until 26th September. Wellbeing Weekdays will re-apply but they have new/different ideas that they want to start. Ralph asked that another member of the board could be on the next pitching panel – if interested, please let Pip or Clare know. Kath had been on one recently. Chris suggested just one from the Chair’s group along with either Clare or Pip at all meetings. Clare thinks that more success stories should be published so it is know what happens with the monies granted – the Morris Dancers, football teams and boxing club etc should be contacted as all have been successful.

There had been one application and pitch from a local person that hoped to set up a vehicle valeting training scheme for young people in the area. It would be a 4 – 6 week course. They would be trained in various Health & Safety matters along with best practice on vehicle cleaning. They would have to attend all classes as it was in line with Job Centre regulations so that they do not lose any pay. Successful attendees would have the opportunity to be interviewed by local car dealerships to start working for them.* The recent ‘Globe Fest’ multicultural festival had lots of people turning up but there had been some issues with the organisation on the day. Pip suggested that if to be put on again, it should be along the lines of or included in future Celebration Days.
* Seven successful UnLtd successful grants have been awarded to date.
 | **ALL** |
| **9.** | Environment* Phoenix Gardens - Clare and Pip had had a recent walk through the area to see how it was progressing – not much as yet but a company, Greenfingers, would be taking over the maintenance once the contract had been drawn up. Zoe would follow this up. Freda has been in touch with Brentwood School to arrange for pupils to be involved in certain areas of the garden over a 3- or 4-week period. These young people had learning difficulties and it was thought that they would benefit from this scheme. It would have to be checked if any special equipment was needed.

It is hoped to form a “Friends of Phoenix Park” group so that local residents could be involved. Ralph had had discussions with a lady from a group that may be able to help with the art work around the gardens, more information will follow. Freda is hoping that the art work wording for the walls will be ready soon.* No more external plans will be started until the Phoenix Gardens and Pocket Park projects have been completed along with the St Margaret’s Ward maze. Zoe will ask the Sale Art Trail if they can help,
* Apple Day is planned for Sunday 20th October between 2 and 4pm. If anyone can help, can you please let Pip and Clare know. Teas and coffees to be served outside – Lynne will help with this. A meeting will be arranged to finalise the details.
 | **ZM****ZM****ALL** |
| **10.** | Youth* An idea for a Halloween Party had been put forward by some of the young people and although it was agreed that it was a good idea, it was thought that 31st October may be too busy an evening. It would be looked at again at the next youth meeting.
* There had been very good feedback from some of the families that attended the Summer Clubs. Statistics should be available at the next meeting.
* A link with Calm Connections has now been established. This is a group that support younger people in Trafford that may be experiencing difficulties in their personal or family life.
* The Youth Club starts again on 13th September. Funding applications are being considered. The numbers attending must at least be high enough to cover costs. A further meeting with Tom and John from SportWorks has been arranged to discuss this further.

Lynne asked if the tuck shop could be brought back, Pip said it would be but that it was losing monies previously. If brought back, it would have to be run on at least a break-even basis. Youth meetings will be led by Freda with Clare and Pip also involved. |  |
| **13.** | Any Other Business* The 2019 – 2022 Plan has now been agreed and will be circulated.
* Clare and Freda will be scheduling a time to work on the next Newsletter.
* As Clare is now back from maternity leave, she has started her 1 : 1 meetings with workers and will arrange 1 : 1 or 1 : 2 with Board members.
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|  | **The next meeting will be on Thursday 3rd October 2019 from 6 – 8pm in the Main Hall in the Community Centre** |  |