**Our Sale West Board Meeting**

**9th May 2019**

**Sale West Community Centre**

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| **Present: Board Members** | **In attendance: Non-Board Members** |
| Ralph Rudden – Chair / Resident | Robina Sheikh – Trafford Council |
| Chris Leslie – Vice Chair / Resident | Steve O’Connor – Trafford Council |
| Freda Eyden – Vice Chair / Non-Resident | Pip Tarmey-Holmes – OSW Project Development. Manager |
| Bella Okpalugo - Resident | Paul Lewis – Communities United |
| Alison Whittaker – Resident | Lesley Steele – Communities United |
| Dan Shelston – Non-Resident | Cath Johnson – OSW Admin Assistant |
|  | Sam Cooper – OSW Engagement Officer |
|  | Lynne Stewart – OSW Community Information Hub Co-ordinator |
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|  | **Apologies:** |
|  | Rob Chilton – Local Councillor / Board Member |
|  | Dan Bunting – Local Councillor / Board Member |
|  | Zoe Marshall – Non-Resident / Board Member |
|  | Denise Pluples – Resident |
|  | Tony Mullen – Big Local Rep |

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|  | Item | Action |
| **1.** | **Introductions / Apologies / Declarations(s) of Interest**   * Steve O’Connor has joined the group whilst covering Jo Ellor-Foden’s maternity leave period. Steve explained that he would be sharing his role with Robina (Trafford Partnership & Communities). The team introduced themselves to Steve. * No declarations of interest were made. |  |
| **2.** | **Minutes of the previous meeting**   * Pip would be updating on future Big Local workshops further on in the meeting. * The Minutes were passed. |  |
| **3.** | **Big Local Partnership Update and upcoming Events**   * Tony was unable to attend the meeting but had forwarded an update for Pip to discuss. * A Big Local Learning and Networking workshop is planned for 13th and 14th September in Nottingham. This is a very popular event so places would fill up quickly. Anyone wanting to attend should let Pip know as soon as possible. * A new learning cluster being organised covering the Environment but no definite date has been published yet, if interested, let Pip know. * The Making a Difference workshops are being arranged for 9th July in Birmingham and 21st August in London. Places can be booked for 1 resident along with a non-resident for each event. Let Pip know as soon as possible if wanting to attend. * The Big Local North network are meeting in Bradley on 10th June, this event will look at measuring change. * Further information on these and any other upcoming events will be distributed. If anyone wants more information or to book, please contact Pip. | **ALL**  **ALL**  **ALL**  **ALL** |
| **4.** | **Dates and Arrangements for the AGM**   * Looking to hold the AGM mid/late June but will confirm the date as soon as possible. * The need for Board members to re-elected will be looked into beforehand. It may be discussed before any activities start. * Freda had wanted to add AGM information to the Newsletter – Ralph and Pip will confirm a date. |  |
| **5.** | **Summer of Sport (Fit, Feed and Read)**   * Ralph, Freda and Pip had attended a meeting with representatives from Sale Sharks and Trafford Council where the need to provide activities and meals during the summer holidays was discussed, Ralph explained that the organisers wanted to set up the schemes in the Old Trafford, Partington and Sale areas. The scheme would run 5 days per week over a 4-week period and meals would be provided alongside activities. They had asked for a contribution £10,000 towards this. The scheme would be for a group of around 45 young people from Years 4 and 5 (ages 8 - 10) and they would be referred through their schools. * Ralph asked if the Board wanted this to be held in the Sale West area? He went on to confirm that if it was agreed that OSW would contribute to this funding, there would be further meetings arranged to agree all the details and address any issues brought up beforehand. * Ralph explained that they had covered a lot of the potential issues at the initial meeting including parent involvement, more turning up than had been expected – they would discuss further if funding agreed. It amounted to around £10 per person based on 45 each time. * Dan thought that it only covered a narrow age group and asked about further match funding along with the impact it may have on Munch Club. Ralph explained that it would run alongside Munch Club and not replace it. * Communities United are currently working with young people at Ashton on Mersey school and it is hoped that they will be able to place some in paid employment during the holidays. There may be some issues around the need for security checks etc. on those involved. Dan thought involving young people in Munch Club could help them gain experience. * Paul thought the hours would be too long if it was for the same 45 people for the whole 4-week period. Several Board members agreed with this. * Lesley mentioned the fact that as during the school holidays, some families would be going away. * Ralph said that, pending further discussions with the organisers, it would be good to agree to the scheme. * Lynne and Ralph went on to discuss the possibility of putting something similar on independently – Paul thought the 4 x 4 x 4 scheme could also work. Lesley asked if it was all sporting activities but was informed that it would be a combination of sports, days out, arts and crafts etc. * Other issues raised included: * Some thought the days would be too long. * Chris thinks it is being organized too quickly and that we need to ensure all issues are fully addressed before finally committing the funds. * It was asked if THT would be involved, Paul thought they were. * Bella asked that the % contribution from OSW needs to be stipulated. * Dan queried whether local football coach Simon Youd would be running football sessions in the holidays as he had done in the past. * Freda thought we needed to be clear about how many groups wanted to run activities during the holidays and to be sure that this would work logistically, especially in the event of bad weather. * Ralph asked the group to vote on whether to fund the £10,000 needed – in principle only at this stage. Of the voting members, it was 3 for and 3 against. Ralph had the casting vote and agreed to invite the organisers to go into more detail and be open to further questions – it was agreed that June’s Board Meeting would be a one item agenda with the organisers. * Pip will invite them back for further discussions. * Voting members not present will also be asked to vote. * Any other organisations wishing to facilitate summer holiday schemes will be approached to see what is available. | **Pip**  **Pip** |
| **6 / 7** | **Feedback from Away Day and Community Surveys**   * Pip distributed reports from Rob Bilson relating to the Away Day. He had collated the information gathered on the day to recognize OSW’s Visions, Outcomes and Impact. * Sam had started to collect feedback from the recent Community Surveys – collected on local polling day outside the Community Centre. We would also try to and collect further surveys on the European election day and through Facebook and our website. * Ralph thanked those that had helped on the day. * Sam would try and extract further data from the Survey Monkey poll. |  |
| **9.** | **Health & Wellbeing**   * The trip to Blackpool had been a great success. The coach had not been full so there was a slight loss to OSW. * A trip had been arranged to go to Bury Market but had to be cancelled as no-one had booked on as the general opinion had been that the price had been too high. * The next outing would be to Llandudno on 1st June and 2 volunteers were needed for this trip. * Ralph and Pip had seen a demonstration of the “Kardia Mobile” equipment – a system that records heart beats and transmits results to mobiles using a designated app. Both found it easy to use and could be useful to help people who may have undiagnosed issues and prompt them to arrange appointments with their GPs. Would try and get one donated to be used at future events but if not, and if agreed, to purchase one to be kept at OSW. * Firsway Health Centre will be celebrating their 10th anniversary on the 22nd May and local communities are to be invited to hold a display in the centre on the day.between 2 and 4pm. * The recent boxing match at the Crest Court had been very entertaining. Sam had presented the trophies and OSW’s local group were among the winners. This group had won previously but their names had not yet been inscribed on the trophy – the organisers had been informed. |  |
| **10.** | **Employment and Training**   * Communities United Feedback: * A two-day training course on Youth Mental Health has been arranged for 25th and 26th June from 09.30 to 16.30 with 2 places for OSW members. Lynne was booked to attend, if anyone else wished to go, they should contact Paul or Lesley. * Wednesday afternoons saw young people from Ashton on Mersey school involved in Youth Leadership training and discussions. Paul and Lesley were in the process of trying to find paid work for them during the summer holidays. * June 1st to 7th is National Volunteer Week. 2 young people will be logging their work to record things accomplished until around 100 hours of voluntary work have been completed. Once done, they will use the information to advertise and promote to others. * A day out is planned for the near future as a reward for the OSW Ambassadors, i.e. the group of young people who helped to organise the Careers Fair. The majority want to go to Blackpool or Alton Towers. A decision will be made soon. * Local GPs are supporting health walks and Lesley had recently spoken to a person wanting more walks near this area. She has agreed to train as a walk leader to get this going. It has been suggested that walkers are given a voucher for a drink etc. in the Sunshine Café once walks are over. * A group has been meeting up for parents with addiction issues, some young people have helped. Paul hopes further meetings can be arranged. * Lego Club have been meeting between 3.15 and 5.15pm on Wednesdays. A waiting list is now in place as it is very popular. Schools are now paying for attendees. * Upcoming Growth Company Sessions: * Richard Austin from The Growth Company is due to come to the centre every 3 weeks or so to help with employment issues. * Feedback from Community Hub Co-ordinator: * Lynne is unsure who comes into the Hub to complete genuine job searches and doesn’t think it is feasible to question each person. * Lots of people just come in for advice but would need to have feedback from all that attend to monitor how it is going. * It is thought that the Foodbank voucher system needs to be handled in a stricter way as it is not possible to know if people have already received the vouchers from other centres or been refused there. * Foodshare is going well and Asda and Greggs will also be donating food in the future. | **ALL** |
| **11.** | **Environment**   * Update on Pocket Park Funding award: * Sam has met with the landscape architect from Irwell Valley about “Sale West Park” – as it will be named. The architect has indicated that IV may have some equipment that they will recycle through OSW. The original plan shows the infant area in a different place. Some questions have been raised re specific issues including the surfacing. The monies raised have got to be spent within a 12-month period. £800 can be earmarked for plants for the Phoenix Garden. * Ralph mentioned that any equipment that we re-use needs to look good and could need re-polishing or painting. * New Build and IV Masterplan: * Some funders need to see that there is financial activity i.e., income and expenditure ongoing. The Firs Community Centre Management Group have started looking at this. * IV are speeding up their plans with discussions starting that will include the Community Housing project. * They are looking at setting up a Resident Forum – this needs to be organized to ensure the community are involved. * Sam and Ralph have met with IV consultants that are looking at the Masterplan. They have been advised to have sets of questions and answers ready – including ongoing repair issues with residents. * Phoenix Gardens: * A start had been made on tidying up and weeding the garden, ready for the summer. Some insignificant low-level damage had been noted, but this could easily be dealt with. * The original sign for ‘Bechers Orchard’ would need to be amended to ‘Phoenix Garden’. * Woodheys school pupils will be looking at designing artwork for the site. * Brentwood school may be able to help with some of the upkeep once completed. |  |
| **12.** | **Youth**   * The next Munch Club is under discussion and Pip meeting with possible providers in the coming weeks. There was very good feedback from the Easter sessions with 119 children attending over the 7 days. The scheme was run through the Oswald After School group. * Some of those that attend the Youth Club had a trip to Laserquest. Of the 26 that were to have gone, only 12 turned up on the evening but they did enjoy themselves. * Freda and Lynne have surveyed some of the young people attending the youth club at the centre and it went very well. The Board are interested in setting up a Youth Forum as they want young people to be more involved in decision-making for the area. An event may be arranged with them to share ideas and information. * The funding proposal to THT has been returned as they have asked for much more detail and asked lots more questions. The bid will be resubmitted with the information they have asked for. * A lottery bid for funding towards the Friday night Youth Club has been successful with an award of £9,775. This will not be announced until after 17th June and although a great help, will be insufficient to cover all costs. The IV Foundation may be approached to see if they are able to help fund the club. |  |
| **13.** | **Any Other Business**   * OSW plan for 2019 – 2022 has had to be resubmitted as the panel that reviewed the first plan wanted further information including the year end accounts. Pip to resubmit but the accounts have not yet been finalized by IV. * Members of THT’s Independent Funding board are going to be visiting the area within the next week or so. * Freda has been working hard on the latest Newsletter, it should be ready very soon. * The new OSW street signs have been erected but unfortunately, some of the residents complained about the height they had been erected at. This has been reported to Amey who will remove and reset at a higher level. * IV have gifted a small van to OSW. This will be taxed and insured with costs being met by OSW. This van has around 50,000 miles on the clock. Lynne raised her concerns over the issue of collecting food that needs storing overnight during the warmer periods as it will not have a cooling system. It was agreed that a fridge freezer would be needed to ensure foods were safe. The van will also have the OSW logo on it. |  |
|  | **THE NEXT MEETING WILL BE ON THURSDAY 20TH JUNE AT 6PM IN THE SUNSHINE CAFÉ** |  |