**Our Sale West Board Meeting**

**7th November 2019**

**Sale West Community Centre**

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| **Present: Board Members** | **In attendance: Non-Board Members** |
| Ralph Rudden – Chair / Resident | Pip Tarmey-Holmes – OSW Project Devel. Manager |
| Chris Leslie – Vice chair / Resident | Clare Standish – OSW Project Devel. Manager |
| Freda Eyden – Vice Chair / Non-resident | Cath Johnson – OSW Admin Assistant |
| Bella Okpalugo - Resident | Lynne Stewart – OSW Comm. Hub Co-ord. / Resident |
| Sarah O’Neill – Resident | Maria Garnett – Irwell Valley |
| Kath Shenton - Resident | Dan Bunting – Councillor/Non-resident |
|  | Robina Sheikh – Trafford Council |
|  | Sam Cooper – OSW Engagement Officer |
|  | Tony Mullen – Big Local Rep. |
|  | **Apologies:** |
|  | Zoe Marshall – Non-resident |
|  | Rob Chilton – Non-resident |
|  | Tammy Anstey - Resident |
|  | Dan Shelston – Non-resident |
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|  | Item | Action |
| **1.** | Introductions / Apologies / Declarations(s) of Interest   * No introductions were necessary. * No declarations of interest were made. |  |
| **2.** | Minutes of the previous meeting   * Both Caitlin Phillips’ application for funding and Charitable Incorporated Organisation status were later agenda items. * Freda’s conversations relating to a Schools Climate Change conference were ongoing but some further information would be discussed within this meeting. * Two quotes have been received for the park artwork, but Pip is getting some more details from both artists. There is very little difference in the prices quoted. * The Minutes were passed as a true record. |  |
| **3.** | Chair’s Address   * Ralph wanted to remind people that they were here to represent the people of the Sale West area and that they should avoid making any private comments relating to ongoing issues, whether political or of a personal nature whilst representing OSW. With the upcoming general election, no-one should air their preferences as if they are that of OSW. * There had been a serious incident in the area during the last few days that must be left to the police to deal with. * If anyone is unsure on whether or not to comment on anything, Clare or Pip will advise. |  |
| **4.** | Legacy Update   * Clare had recently met with Ann Shelton from Salford CVS to discuss the OSW legacy and to gain advice and guidance. * There is to be a Big Local training event in London that will help members to understand the various possibilities involved regarding re-structuring their partnerships after Local Trust funding has ended and to advise on how to progress with their plans for the future. * Ralph wants the board to discuss and agree on how our legacy should look – whether as a physical structure or an environmental memorial. Freda suggested that this be the main topic of an Away Day next year. * The group were asked to look back at what we have already achieved and what the community may want in the future. It needs to be sustainable and realistic. Robina thinks that forming a small group to put this together may be good. Maria suggested looking at what other groups have achieved. Clare has discussed this with Tony and will continue to get ideas. | **ALL** |
| **5.** | Big Local Partnership Update  Tony had been delayed in getting to the meeting, but this topic was covered when he arrived later on in the meeting.   * Tony updated the group on the release of the anticipated second dividend of interest accrued from the investment of the original lump sum of Lottery funding. This was to have been distributed at around £40K per area but the money may not now be available as Local Trust are considering if there might be more appropriate ways to use it. Ralph will bring this up at a Big Local meeting he is attending later in the month as there had to be clarity on where this funding will go and why it is being withdrawn from BL areas. He believes it may be worthwhile to invite Local Trust Trustees to Sale West for further discussions and for them to be made aware of how things have progressed here. * Tony’s update had already been emailed out to the group, but he wanted to go through some of the points. * He suggested that some members attend an event taking place in Rastrick, Yorkshire, in early December. Some of the issues to be covered included land acquisition, leasing and legal responsibilities etc. There would be specialists on the day that may be able to advise on future projects. Ralph will be going and asked if anyone else wanted to join him – he suggested it would be beneficial for Sam to go. Sam agreed. * Clare is still waiting for Street Games to give a detailed proposal of their plans. * Big Local Partnership forms were distributed for completion. * Climate change issues were discussed briefly at this point but covered in more detail under the Environment slot later. | **ALL** |
| **6.** | Youth   * Pip had applied for funding to support SportWorks to continue running the local Friday night youth club. She had had confirmation from Irwell Valley that they would be willing to contribute in the region of £10,000 – this will enable the scheme to continue until the end of 2020.   Maria had endorsed the project and supported Clare to go to an interview for these funds. Thanks go to Pip and Clare for this achievement.   * Clare and Freda had attended the launch meeting of the revamped Youth Engagement Service (YES) in Trafford. They had made contact with workers from the new service who would be able to give support in Sale West. It was known that a support worker (Trina) had already been assigned to help in the area.   The Talkshop facility at Sale Waterside had been re-established for young people to get guidance and support with their future hopes and plans. An opening event for “Street Talk” is to be held at the Community Centre on 13th November when full information about all the new services would be presented to local young people.   * UA92 have helped with part funding of a mobile Youth Bus that will visit different areas – they are looking for further external funding as this project moves on. It was agreed that a representative from Street Talk would be invited to a Board meeting to discuss their plans. * The Climate Change School Conference involved 5 local schools; Ashton on Mersey, Woodheys, Firs, All Saints and St Margaret Ward. Meetings were taking place and a final date for the conference was still to be confirmed as they were hoping to get a representative coming from Cape Town to attend. Other interested groups will be invited to attend. A director from the Bruntwood Group would be approached also as it is thought he may have details of other organisations in the area that could help. * Freda had recently visited Ashton on Mersey High School to discuss next year’s Careers Fair. Plans included inviting firms and organisations involved in green technologies to inspire young people and to develop the Our Sale West involvement with Climate Change issues. UA92 are involved with Microsoft at their headquarters and they would be invited also. * Clare discussed the hope that Street Games could be equally funded by OSW and Big Local. This would be proposed at a future board meeting when finalised. * Des from Sale Sharks had agreed to start their HITZ programme at Sale West Community Centre from the end of January 2020. This would help support young people not engaged in employment, education or training (NEET). * Sale Sharks are also hoping to launch a junior rugby team in the area. Clare had suggested to Des that he visits local schools to discuss this proposal with them. * Sale Sharks had been involved in the recent Summer of Sports scheme at the centre and it had been very successful. It was thought to be really good that Sale West were getting involved with a national organisation. |  |
| **7.** | Environment   * Freda, Tammy and Ralph had recently attended a very successful Big Local Climate Change cluster training event in Bristol. The speakers had been very informative and they had learned a lot from talking to colleagues from other Big Local areas. During the discussions, the point was made that poorer communities had everyday struggles to overcome and that climate change issues were not high on their agendas.   For this reason, a group of the attendees had composed a letter that they wanted to present to the Environmental Justice Commission. Freda and Ralph will be attending a Local Trust event in Doncaster on November 29th which will be looking at how climate change issues are dealt with within deprived communities. Ed Miliband, who is one of the Commissioners and a local M.P., will be attending and it was hoped to present the letter to him.  Although only 24 areas were represented at Bristol, a total of around 50 areas wanted their names added to the letter which had been circulated on Workplace. It is hoped that the further 100 Big Local areas will also get involved.  After reading the letter, the Our Sale West Board approved the wording and were happy for the Our Sale West name to be added to the list of signatories.   * Pip explained what Workplace was – an online forum that is used by Big Local members to share information and stories. * Clare updated the group on what is happening at the Phoenix Gardens. * The gravel paths were to be replaced and rectified free of charge as the wrong sized gravel had been laid originally. * Groundworks will be tidying up the area and then maintaining in the future. Maria asked if it would be worth waiting until the next round of tendering but some agreement had already been made by them. * The white walls are due to be painted and we were just waiting for final details and quotes from the two artists involved. Inspirational words and ideas from local schools and residents would also be added. * Apple Day had been enjoyable but there had been quite a low attendance. We will look at another date for this next year. * It is hoped that some of the new equipment for the park will start being installed in December. A youth shelter will be discussed at the youth forum and suggestions needed for the decorations etc. Sam has looked at some of the ideas available. Maria discussed a shelter in Haughton Green that although very useful, needed lighting as the darker nights were here. Other shelters in the region would also be checked for new ideas. Pip and Freda had seen one at the Firs school. * Pocket Park funding was to be applied for again in December and it was hoped, if successful, could be used for the junior play area. * The Tree Trail is still to be finalised by City of Trees – a tree preservation order is being checked. It was hoped draft plans would be ready by December. * Clare had included Dan Bunting in an email relating to the condition of the multi-use games area. Amey had thought it needed an upgrade, not just maintenance and that we needed to bid for or provide funding ourselves. Clare believed that the lighting needed cleaning, not replacing as they worked but did not light up the area fully. Dan will look at what the bid may entail. Clare will look into what is meant by “maintenance” by Amey. * The 2nd round of consultations have begun with IV and their Masterplan. They have set up an exhibition in an office in the Youth Centre and will have evening sessions on Mondays and Thursdays in November showing videos of plans and giving residents the opportunity to discuss their concerns etc. face to face with IV personnel. The office will also be open during the day for residents to have a look at plans and leave suggestions. Sarah and Kath have been to the exhibition and thought it very well planned and presented.   Clare thinks they should be engaging more with local people whilst at the centre, e.g. with parents waiting for children engaged in club activities. Sam will arrange a presentation for the board and will put dates together for the board to confirm which is best. This is still only a proposal by IV and is not directly related to OSW ideas. Sam has attended some useful meetings relating to the new community centre and is looking at engaging an architect and quantity surveyor to get more financial information together. | **Dan B**  **Clare**  **Sam**  **ALL** |
| **8.** | Employment and Training   * Lynne updated the meeting on the use of the Community Information Hub over the last month or so: * There had been over 100 people using the hub. * 64 Foodbank vouchers had been given out. * She was still waiting for the Job Centre to give feedback on those looking at work. * New job roles were being advertised but feedback on who applied for or offered roles was not available. * Due to Data Protection issues, those visiting had been bringing their own memory sticks in and then taking their own information away – this meant Lynne unable to monitor an individual’s progress. Maria believed by asking those attending the hub to sign in, leave initials and post codes, it would help with monitoring footfalls. There was a discussion around data protection and whether the use of DP agreement forms could be used – this needed further investigation so we were not in breach of any rules. * Ralph was not happy that Lynne was having to distribute Foodbank vouchers as some people had to discuss their personal problems and should be doing so with Citizens Advice. * Ralph wants information to be made available on who is using the hub and for what reason. * Some of the board had attended UnLtd events in Dundee and York to understand how funding worked and will be going to other events in the near future. Details of these events will be publicised as soon as possible and anyone wanting to attend should let Clare or Pip know. * Clare had met with Victor and Nickala from UnLtd to discuss progress with funding entrepreneurs etc. They were looking at bringing some of these together to form a peer support group. | **Lynne**  **ALL** |
| **9.** | Health & Wellbeing   * Pip explained that she had only received 4 responses relating to Caitlin’s Intuitive Thinking Skills proposal. The Chairs group had met to discuss and decided not to go any further with this. * Pip distributed a document from Achieve detailing their proposal to form a Discovery Group at Sale West. This was an NHS approved programme to help people with substance abuse. Although it would not be dissimilar to Intuitive Thinking Skills, it was an NHS backed programme and referrals could be made for further support if needed. The group were asked to examine the proposal and let Pip know if they agreed or not. * The Blackpool lights trip had been very successful and enjoyed by all. * The Community Christmas Meal was booked for Monday 16th December. Donations were being sought and some had already started to come in – Duerr’s jams were donating 100 mini jars to add to the attendee’s gift bags. 5 hampers were to be provided by Nexus Planning and AEW Architects. Both organisations were partners in the Irwell Valley Homes Masterplan team. * Tickets for the Christmas show at Sale Waterside were being booked, 58 out of the 100 had already gone. OSW would provide coaches for the trip and if necessary, may fund the milk and cookies on the night. * The Board’s Christmas meal was booked for 5th December at The Fat Loaf in Ashton on Mersey. Menu choices needed to be sent to Pip as soon as possible. * A leaflet was distributed describing how GMCA were consulting with Greater Manchester residents on how their bus services should be run. Freda’s daughter Jo was involved with the campaign for better services in the Sale West area – OSW would support her in this. There hadn’t been any feedback from Local Trust’s Better Transport campaign – Tony would chase up. | **ALL**  **ALL**  **Tony** |
| **10.** | Any Other Business   * There wouldn’t be a board meeting in December. * **January’s meeting would be for voting members only** and would be on Thursday, January 9th, 2020. * A wreath from OSW would be laid by Ralph on Remembrance Sunday in Sale. * Maria is not getting a response from Amey over setting up a Community Shop in the centre. Dan Bunting asked that she email him with details and he will try to chase up. | **Maria**  **Dan** |
|  | **The Christmas Meal will be on Thursday 5th December in the Fat Loaf at 7pm**  **The next Board Meeting will be on Thursday 9th January 2020 at 6pm in the Main Hall** |  |