**Our Sale West Board Meeting**

**Thursday 7th February 2019**

**Sale West Community Centre**

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| **Present: Board Members** | **In attendance: Non-Board Members** |
| Ralph Rudden – Chair/Resident | Phillipa Tarmey-Holmes – OSW Project Dev. Manager |
| Dan Bunting – Local Councillor  | Tony Mullin – Big Local Rep |
| Chris Leslie – Vice Chair/Resident | Maria Garnett – Irwell Valley Project Manager |
| Denise Pluples – Resident | Robina Sheikh – Trafford Council / Non-board |
| Zoe Marshall – Non-Resident | Claire Standish – OSW (currently on maternity leave) |
| Freda Eyden – Vice Chair/ Non-Resident | Cath Johnson – OSW Admin Assistant |
| Alison Whittaker - Resident |  |
| Bella Okpalugo - Resident |  |
| Dan Shelston – Non-Resident |  |
|  | **Apologies:** |
|  | Rob Chilton – Local Councillor |
|  | Simon Whittaker – Resident  |
|  | Lynne Stewart – Community Information Hub Co-ordinator |
|  | Sam Cooper – OSW Engagement Officer |

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|  | Item | Action |
| 1. | **Introductions / Apologies / Declarations of Interest**Ralph explained that this meeting was to review the OSW Plan and how to move on in the future. As such, Paul, Leslie and Victor had been exempted from the meeting.The team introduced themselves and Ralph welcomed Maria and Claire to the meeting.No declarations of interest were noted.Ralph wanted to thank all involved in the Careers Fair that had taken place in the Youth Centre the previous evening. He asked for approval for OSW to fund a day out as a thank you to the 8 young ambassadors involved in supporting the event. The Board approved this and asked that the funds came from the Events Budget. |  |
| 2. | **Spending details from the current plan*** Due to technical issues, Pip had been unable to print and distribute the financial reports on spend to date in advance of the meeting. However, these were presented on the night and would be distributed to the group in due course.
* Figures to date covered the following headings:
* Youth
* Environment and Community Spaces
* Training and Employment
* Health and Wellbeing

 - Partnership supportThere had been some issues with Amey’s invoices arriving late so it was probable that the figures would change as more invoices arrived. Several had recently come in relating to room hire from mid-2018. It is understood that there is only one person dealing with room hire and that this department is under a lot of pressure. Pip to pass further details to Maria. Dan Bunting also offered to chase this up if details could be emailed to him. | **Pip****Dan** |
| 3. | **What has worked and what has not*** A list of OSW achievements during the period 2016 – 2018 was discussed. There had been several successful events during this period and these had involved a lot of people.
* Freda explained that the various events and projects undertaken so far had already, or could in future, give rise to further linked projects. She asked that these be considered for any future planning before other completely new ideas were introduced.
* Ralph thought there was now a need to bring in some external funding to support and promote as many future events as possible. Robina mentioned the recently-launched Trafford Council Inclusive Neighbourhood Community Grants scheme. This could be looked into as and when necessary.
* Tony asked about the amount of monies spent to date on events and what has been budgeted for future events. Ralph understood this to be in the region of £360,000 – not including the £100,000 ring-fenced for the new build. Some match funding for the new build had been guaranteed from both Irwell Valley Housing Association and St Mary Magdalene church.
* The group discussed the current plan and how to ensure that the allocated monies are spent in such a way that sufficient funds will be available for the final years of the 10 year plan 2015 – 2025.
* Ralph mentioned that Sam has done a lot of research into generating funding for future plans. Ralph and Tony think there is a need to get further information in place to discuss at the Away Day. It was thought that a facilitator from outside of this group would be needed on the day. Tony may have some contacts for this.
* Ralph and Dan Bunting discussed the new build and the need for the correct level of car parking to be on the plans, along with the people and departments that were to be involved.
 | **Tony** |
| 4. | **Projects/Events to take forward to the next plan*** The list of OSW Achievements 2016 – 2018 was reviewed and proposals for 2019 were discussed including:
* Grant application from Clear Steps Tutoring –This application was currently under consideration through UnLtd and would not need any further financial input from OSW.
* Grant application to UnLtd/OSW for funding to run a Multicultural Festival. It is hoped to run this event in July. Sol Diaz, the organiser, already had several funding bids in place. OSW will help with providing the venues etc. Dan Shelton knows of Sol from her work at Coppice Library – she has helped bring together various community groups. The Festival will highlight and bring together the different groups living in and around the area to celebrate their cultural diversity. Some form of follow-up celebration will be held in the winter as part of the same funding package. The application was currently awaiting final approval from the UnLtd Board.
* The Tree Trail is still being developed. City of Trees had produced an “instructions map” and Pip, Freda and Ralph had trialled it but agreed some further work was needed to make this trail clear for all age groups. Schools were to be interactive with this project. Maria described her involvement in a similar project in another area. This, along with the distribution and fixing of the bird boxes would be one of the first things to complete in the new plan.
* Ralph proposed the setting up of an Educational Trust to assist young people with their journey towards further education. If this was approved, it would need strict criteria in place before any funds could be given out. Ralph believed that this grant could form a legacy for the future residents of OSW. Chris asked if it could be linked with Clear Steps Tutoring but as that scheme would be funded from a separate funding stream, the answer was probably not. Zoe thought the scheme would need very close monitoring. Bella asked if it was thought £30,000 would be sustainable – Ralph thought this needed to be started somewhere and that OSW could take the first step. Dan Shelston said he was aware of a few commercial groups that could be interested in linking up to help fund this sort of arrangement. For example, UA92 were very keen on supporting local community initiatives like this.
* The practice manager at Firsway Medical Centre is open to us working together as this could be a good way of helping with the Social Prescribing that is being planned throughout the country. OSW had been offered the chance to man a table at the Health Centre on an occasional basis along with a notice board for local people to get information on what is on offer to them and how to link into other useful groups. OSW could help promote links with groups such as Communities United, NHS bodies or employment groups.
* Zoe wanted to know the costs involved with setting up and managing the information screen at the centre and if it could be used to link OSW and Firsway.
* Dan thought there may be funding available in the near future. Robina’s groups will also be able to link in when Social Prescribing starts. Dan and Ralph want OSW to be the lead with this and in return, it should bring in other groups.
* Zoe added that BlueSci Support has had a similar system that worked well – it may be worth talking with someone there who had been involved in the past.
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| 5. | **Things which could be done differently*** Ideas and thoughts on this should be raised at the away day meeting.
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| 6. | **Ideas for the next plan*** The group were asked to send their ideas/thoughts to Pip before the away day.
* Tony had calculated some rough figures on how the finances would look once current and proposed costs were allowed for. He believed there would only be in the region of £200,000 remaining at the end of the plan.
* The group discussed the progress of the new build. It was agreed that the allocated planning funds needed to be strictly monitored and thought given to how the balance is used.
* The majority of Board members are still required to complete and return the document issued at January’s meeting regarding feedback on projects to date. Further copies would be emailed out to the group and it was asked that they be completed and sent back to Pip or Cath **as soon as possible.**
 | **All****Cath****ALL** |
| 7. | **Away Day*** Saturday 30th March 2019 was confirmed as the date for this activity.
* Denise had listed several sites that could be used for team-building meetings. Ralph, Pip and Cath had suggested a few others. Following a proposal by Ralph, it was agreed that a single day focusing on the next three-year OSW plan would be more worthwhile for the moment. A team-building session could be arranged for later in the year.
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| 8. | **Any Other Business*** Pip had a limited number of tickets supplied by the Boxing Club for a function to be held at the Cresta Court Hotel on Friday 29th March. Anyone interested to contact Pip as soon as possible.
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|  | **The meeting closed at 8.00 p.m.** **The next meeting of the Board would be held in the Sale West Youth Centre from 6.00 – 8.00 p.m. on Thursday 7th March 2019.** |  |