**Our Sale West Board Meeting**

**4th July 2019**

**Sale West Community Centre**

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| **Present: Board Members** | **In attendance: Non-Board Members** |
| Ralph Rudden – Chair / Resident | Pip Tarmey-Holmes – OSW Project Dev. Manager |
| Chris Leslie – Vice Chair / Resident | Lynne Stewart – OSW Comm. Hub Co-ord. / Resident |
| Freda Eyden – Vice Chair / Non-Resident | Cath Johnson – OSW Admin Assistant |
| Bella Okpalugo – Resident | Kath Shenton – Resident |
| Tammy Anstey – Resident | Robina Sheikh – Trafford Council |
| Alison Whittaker - Resident | Paul Lewis – Communities United |
|  | **Apologies:** |
|  | Dan Shelston – Non-resident |
|  | Sam Cooper – OSW Engagement Officer |
|  | Simon Whittaker – Resident |
|  | Zoe Marshall – Non-resident |
|  | Rob Chilton – Non-resident |
|  | Dan Bunting – Non-resident |
|  | Denise Pluples - Resident |
|  | Tony Mullen – Big Local Rep. |
|  | Victor Shaw – UnLtd Rep. |
|  | Item | Action |
| **1.** | **Introductions / Apologies / Declaration[s] of Interest**Ralph Introduced Kath Shenton to the group, Kath is a resident who is interested in joining the Board. The group introduced themselves to Kath.Tammy’s inclusion on the Board had been discussed and passed at the recent AGM. She is now confirmed as a member of the Board.No Declarations of Interest were made. |  |
| **2.** | **Minutes of the Previous Meeting*** Lynne and Ralph are now booked to attend the first Local Trust Environmental learning cluster in Lincoln. There are further events planned, Pip will distribute details, anyone interested should contact her for more information.
* The Munch Club is an agenda item for discussion later.
* Tammy has agreed to help with further funding applications/sources.
 | **ALL** |
| **3.**  | **Communities United Update*** The first week in June had been “National Volunteer Week”. Two young volunteers, Taylor and Sophie, had now completed 100 hours of volunteering each. Paul and Lynne had been at their school to award them with framed certificates – they hadn’t known this was going to happen so were quite surprised to receive during a school assembly. This has now encouraged another young person to become involved in local volunteering. Ralph commended the young people for their hard work. He went on to mention to Paul that OSW had not been made aware of these awards and asked that in future, we were involved.
* Paul and Lesley had been meeting with some pupils from Ashton on Mersey school on Wednesday afternoons for a 12 week Leadership Course. Those involved hoped to become role models for their peers. The last session had involved 30/40 people. Various topics were covered and participants would be undertaking their own projects once the sessions were completed.
* A lottery grant that had been received earlier in the year would be put towards a higher level of course to start next year for a 6-month period.
* The Summer Munch Club that Communities United were hoping to organise this year had been awarded a £4,000 grant from the Street Games Charity towards running costs.
* Staff from Kids Planet Nursery had been in touch to check the feasibility of involving some of their volunteers in the Stay & Play scheme during the summer. Paul hoped to be able to link some of these volunteers with the Munch Club. Nothing definite had been agreed at this stage.
* The grandparent of a young person that attends Lego Club had expressed interest in the ‘Somebody’s Somebody’ scheme and had arranged to visit some of those living at Ascot House.
* Lynne had been nominated for a Trafford 2019 Volunteer Award and Taylor and Sophie as Youth Volunteers.
* Firs school had approached Paul in the hope that their bid for £2,500 could be used to refurbish some of the OSW areas. This money would be coming through local building companies that were known to some of the parents at the school.
* As part of the Youth Action Project, Lesley will be supporting a group of young people on 17th July. Tammy asked if the Prince’s Trust had ever been approached and Ralph confirmed that representatives had been involved in the past.
* Paul and Sam had been discussing the construction of an amphitheater in the new park area and the intention was that young people would be involved in the final decisions.
* Robina and Ralph confirmed the need to involve youth representatives in current and future decisions. Lynne thought that this was happening but that some were quite young when this had been initially set up.
* Freda had attended an event in Manchester to celebrate the successful outcome of a three-year community project run by the Universities of Sheffield and Manchester, called ‘Jam and Justice’. A lot of work had been done with young people and she learned about the existence of a Greater Manchester forum for people working with young people. She would find out more to see if it would provide advice for us in setting up some kind of youth forum in Sale West.
* The group discussed previous visits where young people had not always been received in an appropriate way – Ralph said that all should be welcomed to the venues they visited. Robina agreed and had stressed this at another group she was involved with through the Cricket Foundation charity.
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| **4.** | **UnLtd Pitching Panel Feedback*** Victor had not been able to attend the meeting and had sent his apologies. He had emailed his feedback to Pip.
* The panel had met the previous day and included Steve O’Connor, Pip, Freda, Chris and Victor. Victor would be taking the final decisions for funding approval to a committee in London.
* The first applicant, Will Lewis, was hoping to form a community based scheme to engage with local disadvantaged children and young people in music based projects.
* The second applicant, Thom Drinkwater, is a resident of the estate and hoped to provide services to local people to help them develop and promote their physical and emotional wellbeing. Thom had been one of the first to receive an UnLtd grant in the past. Lynne asked if his project was part of a franchise and was assured that it is a business which he has set up. He hoped to make use of some of the bikes held at the Centre. It was asked if there would be any costs to residents – it would be around £4 per person.
* In summary, OSW have contributed £50,000 to UnLtd to help those in the local community hoping to set up schemes or businesses that will be for the benefit of those living in the area. The funds are matched by UnLtd and there is a 3 year period for funds to be used. The first year’s funding is coming to an end soon. Grants in the region of £5,000 have already been distributed to local groups.
* One of the recent grants would help fund the Globe Community Fest being organized by Sol Diaz. It will be held in and around Sale West Community Centre and would promote the cultural diversity in the area.

New leaflets are currently being printed and will be distributed alongside the Community Festival leaflets.* UnLtd will be welcoming Nickala Torkington from Flourish, an organisation working across Greater Manchester supporting people with innovative ideas to develop valuable services. Flourish have lots of experience in supporting Social Entrepreneurs. She is also a recent and longstanding UnLtd Award Manager and Associate.
* An action plan covering the next 9 months is currently being drafted.
* Ralph said that there would need to be solid reasons for the UnLtd Board not to allow the two grant applications to proceed when the Panel had approved both.
* Ralph also went on to say that Sol’s plan would have the help of Our Sale West but some elements would carry a management charge – leaflet distribution as an example as it took the staff some time organizing. Robina believes that OSW should be supporting this festival – Tammy suggested an outline of hours of support should be in place and any additional then billed as necessary.
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| **5.** | **AGM Feedback*** The meeting went very well with around 30 people attending.
* It was at the AGM that Kath first showed an interest in joining the Board.
* The format this year worked very well with a good range comments from some attending. One of the ideas put forward for further OSW events include the need for evening or weekend keep fit sessions.
* There had been a raffle for a £25 shopping voucher – this had been won by Roger Snowden, a resident of the estate.
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| **6.** | **Update and feedback from Engagement Officer*** Sam had not been able to attend the meeting but had sent his update for Pip. Copies were distributed to the group.
* Once the handout had been distributed, a few points were discussed including:
* The Hastings trip had been very positive and one of the schemes they were involved in was to create a Community Eco Village on an old disused industrial site. It would provide homes and jobs and it was hoped a legacy for the future.
* Irwell Valley Masterplan had involved Sam in a few additional projects away from OSW and it was for IV to ensure his payment for this work. He had been to meetings with groups of residents who it is hoped will be involved in planning.
* Sam will send updates on any funds he gets agreement on as soon as possible.
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| **7.** | **Big Local Partnership Rep Update*** Tony was unable to attend the meeting but had sent an update that was distributed to the group.
* As there are limited numbers of places on the various proposed future learning clusters, Pip will start putting OSW names on waiting list for future events.
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| **9.** | **Health & Wellbeing*** The trip to Llandudno had been very enjoyable.
* A coach trip to Southport has been booked for 17th August and will drop off near the flower show and also in the town centre.
* Firsway Medical Centre celebrated their 10 year anniversary with various stalls for partnerships to display information about themselves. OSW had a stand and met some interesting people/groups.
* A van has been donated by Irwell Valley and will be used to collect food etc. for the Foodshare programme. We are now getting donations from the Co-op, M & S, Tesco and Aldi and they are spread around the area so the van will be very useful. Asda and Greggs have also shown an interest in donating foods. More volunteers are needed to help with the logistics involved – Freda’s daughter (Joanna) has said she is willing to help and Tammy also volunteered. Regarding health and safety, there isn’t a need for people to sign disclaimers when collecting food at Foodshare sessions but a sign should be displayed so people know that collections are at their own risk.
* Volunteers are needed to help on the OSW stand at the Globe Community Fest. Please let Pip know if you are available.
* A sub-group will be needed to plan and organise the Christmas Meal. If you want to join this group, please let Pip know. Lynne thought it would help if we could leave the IV email details off any communications as she believed this may put people off donating – believing we are part of a larger organisation. Pip will confirm a date for the first group meeting.
 | **ALL****ALL****PIP** |
| **10.** | **Employment & Training*** Trafford College courses – they have given us a leaflet giving details of a variety of courses they are arranging. These include IT, leisure, family and life skill courses.
* A topic to be considered in the future is a father and kids cookery course that helps them understand nutrition etc. This could also involve them taking away bags of food to carry on at home.
* It was asked if we could add courses for volunteers – especially if they can then use their skills to help in the community.
* A 10 week course to help with basic reading and writing could be started if there are enough wanting it. This could also involve parents/carers/guardians learning how best to help children do their homework.
* The group were asked if there were other courses that could be put on – a suggestion was that helping people write and produce CVs would be very beneficial.
* So far, the Citizens Advice sessions on Thursdays had not attracted a lot of people. It was suggested that spreading the word further afield may bring more people to the sessions.
* A couple of people have now completed their Level 2 Food Hygiene training online. If anyone else wants to do this, there are places available as it is an online course. Tammy, Bella and Joanna are interested.
* Tammy discussed the possibility of starting classes or tutoring on bee-keeping for the residents.
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| **11.** | **Environment*** Freda discussed progress with the Phoenix Garden. A variety of plants that do not need a great deal of maintenance had now been planted. She suggested forming a “Friends of Phoenix Garden” group to help with the upkeep of the site. Some of the roses planted were looking really good.
* Pupils from Woodheys school are still involved with designing the pictures and wording for the walls in the Phoenix Garden. Tammy thought a “Mindfulness” group could be formed to help maintain the area. Discussions with Brentwood school are ongoing.
* The bird boxes had now been collected and leaflets being designed that will show the tree trail that will loop around the estate. Information on each tree where the boxes are to be fixed will also be produced. This has to be completed by the end of the year. It is hoped that trees on Lingfield and Haydock could be included in the trail.
* Freda and Alison are still involved with the St Margaret’s Ward Flower Maze’ project. A visit to the labyrinths at both Walkden Gardens and Woodheys School had recently been arranged for a group of pupils from the school council to give them some ideas and inspiration. Rob Frier (garden designer), Alison from OSW and Clare Killeen from IV also went along.
* Pip and Ralph are going to Firs school to meet with the school council to discuss their projects. They are hoping for assistance in producing a banner to be placed outside the school to inform parents about the risks of parking outside of the school.
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| **12.** | **Youth*** OSW Ambassadors – this was discussed earlier in the meeting.
* OSW were hoping to receive £4,800 from THT towards the Summer Munch Club. There won’t be any charges to the children. If any funds are left after the end of the scheme, it would be put towards helping with the Christmas activities. Stores will be contacted to see if they can donate any fruit for snacks etc. Further information will be sent out when available.
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| **13.** | **Any Other Business*** Ideas for the next Newsletter are being put together and it is hoped some of the board may volunteer to help. It was suggested that some of the young people that attend the centre may also be able to contribute.
* The Mayor’s Charity Coffee Morning will be on Saturday 20th July at 10.30 a.m. in the Sunshine Café.
* Cath has suggested asking a set of 10 questions to Board members that can be put on the website and/or social media – a form of “Get to know the Board”. Sheets with the questions were distributed at the meeting, to be returned to Cath in due course.
* It was agreed that there would be no Board meeting in August due to several members being on holiday.
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|  | **The next meeting will be on Thursday 5th September 2019 from 6 – 8.00pm in the Sunshine Café .** |  |